

LETTER OF AGREEMENT ESTABLISHED CAMP USE
(For any non-Scout group use of Council properties)

This letter of agreement is for non-Scouts groups for the purpose of establishing the use of _____
(name of facility being rented) at _____ (name of the camp being used) for the purpose of
_____ (activity being held).

- 1. _____ (group/individual's name) is to have the use of the
above named facilities from _____ (date) beginning at _____ am/pm
to _____ (date) at _____ am/pm.
2. In addition to this Letter of Agreement, the Crossroads of America Council requires the following documents and the renter
agrees to provide the Crossroads of America Council the following documents within 30 days of reservation.
a. A certificate of liability Insurance with a minimum for \$1,000,000 Combined Single Limit with the Crossroads of
America Council, Boy Scouts of America, and the National Council, Boy Scouts of America named as additional
Insured, ten (10) day written notice of cancellation, and the dates involved.
b. A Hold-Harmless Agreement. (copy attached)
c. A certificate showing non-profit and/or tax-exempt status if applicable.
3. It is understood and agreed to by both parties that the fee for the use of the facility is as charged and paid through the CAC
online reservation system. Full payment (including security deposit) must be made before facility is considered reserved.
Please allow up to 4 weeks after the event to receive your approved refund.
4. * Helium balloons bounce houses and other outside jungle gym apparatus are strictly forbidden.
Leaving behind helium balloons will result in losing your security deposit.
5. It is understood and agreed by both parties that any security deposit paid will be fully refunded after the event as long as there
is no damage done by your group. Please refer to facility use guidelines listed in the CAC online reservation system.
6. It is understood and agreed to by both parties that _____
(group/individual's name) shall be responsible for any and all damages to camp property which may reasonably be attributed
to the actions of the said group and said group agrees to promptly pay any and all reasonable damage claims when presented.
7. It is understood and agreed by both parties that no alcoholic beverages or illegal drugs of any kind are permitted to be used
on the premises.

(Group's Name)

(Signature)

(Printed Name)

(Title)

(Date)

Note: Please return the original along with the other required documents to the Crossroads of America Council within 30 days of
completing the reservation. For questions, contact Jen Ugen (317) 813-7094 or Jenugen@crossroadsbsa.org.

HOLD HARMLESS AGREEMENT
(For any non-Scout group use of Council properties)

_____ (group/individual's name)
shall indemnify, hold free and harmless, assume liability for and defend the Crossroads of America Council and the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors from any and all costs and expenses including but not limited to, attorney's fees, reasonable investigative and discovery costs, court costs, and all other sums which the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors may pay or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the renters use of real or personal property belonging to the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors, or by any action or omission by Crossroads of America Council, its members, agents, servants, employees, officers, or directors except for the sole negligence or intentional misconduct of the lessor concerning the condition of the property.

Camp to be used: _____

Property to be used: _____

Date(s) of use: _____

(Group's Name)

(Signature)

(Printed Name)

(Title)

(Date)

Note: Please return the original along with the other required documents to the Crossroads of America Council within 30 days of completing the reservation. For questions, contact Jen Ugen (317) 813-7094 or Jenugen@crossroadsbsa.org.

Crossroads of America
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