

# Camp MK Brown Range Procedures

(as of November 1, 2022)

To streamline check-in/out Range operations at Camp MK Brown, the following procedures are in effect:

## Clay Thrower Machines:

- All Clay Thrower Machine Operating Controllers will be stored in the Lew Benz building. The charging machines will be plugged in, and controller stored appropriately. Access to the room will be on a need basis only.

## Ammo:

- Anyone who reserves the 22c Range, will get the required amount of ammo from the Camp Ranger when they check in. The Camp Ranger will get the ammo and have it available ahead of time so there will be no delay in start time. Ammo not used at the range, will be left at the range and the ranger will return it to the Rifle Range Building.
- Anyone who reserves the Shotgun Range, will receive the required ammo from the Ranger. The Ranger will pick up the ammo and deliver it to the appropriate program area prior to the arrival time so there will be no delay in start time **or** to the adult in charge of the event. Any ammo not used will be left at the program area, and the Ranger will pick it up and return it to the storage building. Ammo not used should be left at the Range.

## Clays:

- The groups registered to use the Shotgun Range, will receive their clays from the Camp Ranger at the time of arrival. The group will be required to provide assistance in receiving the clays due to the weight of each box. All unused clays will be boxed up and returned to the storage container by the users.

## Rifles:

- All council owned rifles will be stored in the Rifle Range Building Gun Safe. They will be checked out by the Camp Ranger when requested and the user must return them to the Camp Ranger or with prior arrangements, left at the Range. The Ranger will unlock and lock the Rifle Range building before/after it's used to keep the guns secured. Eye protection and hearing protection should be located in the storage closet at the range. The Ranger should ensure that these items are available for use and if not, should attempt to secure them from another shooting area and let the office know that more are needed.

**Shotguns:**

- All council owned shotguns will be stored in the Rifle Range Building Gun Safe. They will be checked out by the Camp Ranger when requested and the user must return them to the Camp Ranger at a specified time. Eye protection and hearing protection will be provided. The Ranger should ensure that these items are available for use and if not, should attempt to secure them from another shooting area and let the office know that more are needed.

**Archery Equipment:**

- Archery Bows and Arrows are available. The Ranger will ensure all needed targets, bows, arrows, and other equipment is provided to the users.

**Trash/Other:**

- Trash will be placed in bags and disposed of by the user into the dumpsters located near the main Parking Lot.. If your vehicle cannot transport the bags, let the Ranger know and he will take it. All shotgun shell casings will be picked up at and around the shotgun range and all casing from the Rifle Range will be disposed of in garbage bags. Clay boxes, if not reused, will be flattened, and put in the garbage.
- Chairs and tables will be properly stored in the area in which they were found. Chairs should be stacked.